



6th Consortium Meeting

MINUTES OF THE MEETING

Project Acronym:	MINERVA
Project No:	597912-EPP-1-2018-1-MD-EPPKA2-CBHE-SP
WP / Deliverable/ Action:	WP7/D7.1/Act. 7.1.3 - Consortium meetings
Project partner (s)	P1-Academy of Economic Studies of Moldova (ASEM)
Place/ Date	Online zoom meeting / 25 June 2021

- 1. Welcome from the Grant Coordinator-Dr. Olesia SIRBU. Presentation of partners and teams. Presentation of the programme.**
- 2. Operational Plan:**

WP1: Mapping of research & Open Science potentials and practices. WP Leader- P16- EPDRI/SI, co-leader- P2-USMF/MD; P6-YSMU/AM

(D1.1 /A/1.1) & (D1.2 /A/1.2) Data collection has been realised. The completed questionnaires will be revised by P1-ASEM team and summed up into infographic report, which will be published on the project web page and TRELLO.

- In order to show the dynamics of the Open Science development by each institution the questionnaires will be adopted and completed by the MD and AM project partners and summed up into report.

WP2: Harmonization of legislative framework on Open Science. WP Leader - P14-UCA/FR; co-leader - P5-MECRRM/MD P10-MoESRA/AM

(D2.3/A2.3) Formulate and adopt institutional policies and adjust bylaws of OS:

Moldovan Partners:

- All project partner from MD and AM have completed the list of existent national and institutional legislative framework, which has been presented to the consortium and available on trello.
- MD partner institutions have institutional framework elaborated before the start of the project. All the regulation will be updated and adopted by each MD partner this year.
- Each MD university will elaborate strategy on OS, including action plan for the period of five years. Based on its previous experience, P1-ASEM will prepare the template and propose it to all partners. By **July 15th, 2021** template will be available on TRELLO.
- Draft version of the institutional strategies on OS will have to be presented by partners during the **4th CM in September 2021**. Separate email with instructions will be sent by the Grant coordinator.



- Updating the existent regulations will not be considered as a result of the project, therefore an additional regulation will have to be elaborated and adopted by each MD partner. The regulation may be on research evaluation issues.

Armenian partners:

- Based on the information completed by AM project partner institutions, most partners have developed strategies on research issue, but not on OS issues.
- One common template of the regulation on open access, regulation of the functioning of repositories will be prepared in English by P1-ASEM. The templates will be improved and adopted according to the institutional policies of the Armenian project partners.
- The Strategy on OS including Action plan will have to be adopted by all AM partners. The template will be shared. The drafts will have to be presented during the **4th CM in September 2021**.

(D2.2/A2.2.) Define a set of guidelines and directives for successful implementation of OS:

- According to the information provided by AM and MD project partners, both countries have roadmaps on integration in Europe research area on national level.
- One strategic document on OS will have to be elaborated and adopted by P5-MECRRM/MD and P10-MoESRA/AM.
- Separate meeting, dedicated to the Deliverable 2.2. will be organised **in September 2021** after the election in Moldova and Armenia will take place and situation on national level will become more stable. Detailed step by step plan will be elaborated.

(D2.4/A2.4) Provide recommendations for the national policy for improving the OS practices:

- Recommendation for the national policy for improving the OS practices are the result of the National workshop in Open Science (A6.5) which will be organised this Autumn.
- Draft version of recommendations will be prepared in **September 2021** and sent in advance to the project consortium and external advisory board for revision and improvements.
 - OS Workshop will be hosted by P8-YSU/AM and realised between the dates **5-15th October 2021**. Doodle will be sent to all project partners to establish the dates. Event will involve all MD, AM and EU partners and will be joint consortium event. Each partner will have to delegate one expert, that will be involved in discussions.
 - Draft program will be elaborated and shared **by July 5th, 2021**. Each partners will be asked to provide the names of the experts that will participate in the workshop.
 - The workshop will involve physical presence of participants, if possible due to the covid measures of the both countries and will be delivered online for participants who couldn't travel due to the restrictions imposed.

WP3: Developing Infrastructure for Open Science. WP Leader - P13-UV/ES; co-leader - P3-TUM/MD; P8- YSU/AM.

(D3.1/Act.3.1.) Study visit to the University of Liege, BELGIUM (P11-ULIEGE/BE) – The dates of the study visit will be proposed by the host via Doodle. The Host will communicate if physical realisation of SV is possible due to covid measures.

(D3.2/A3.2) Regulation on Open access elaborated and adopted by the Senate; Regulation on institutional repository elaborated and adopted by the Senate; Institutional web page on OS has to be created by all



MD and AM partners. The institutional OS web pages will be connected to national OS platform (A6.2), must be included in the institutional strategy on Open Science.

(D3.3/Act.3.3.) Develop institutional repositories: All MD and AM partners will elaborate the brochures about the institutional repositories, in order to prove the use of the equipment.

- Partners from Armenia have to upload on trello documents, justifying the purchase of the equipment, all tendering procedure documentation, invoice on the acquisition, needed to establish the real amount spent and amount that can be used to purchase antiplagiarism tool. The documents have to be uploaded by **July 15th, 2021**.

(D3.5/A3.5) Define the set of OS indicators: to be discussed in September 2021 during the CM4.

WP4: Building capacities of research management. WP leader - P11- ULIEGE /BE, co-leader - P1-ASEM/MD; P7- ASUE/AM.

P11- ULIEGE will realise common online workshop on EURAXESS. The doodle will be sent with the dates.

(D4.1/A4.1.2) Regulation documents on research have to be adopted by each MD and AM university. List has been prepared and proposed by P7-ASUE/AM.

(D4.4/A4.4) Implementing plagiarism monitoring tools: Moldova partners asked to buy Romanian plagiarism tool, because of the same language. Colleagues from Armenia need to provide justification of the need, common meeting with all AM partner can be organised and elaborate a document, that will include estimated budget, the list of companies providing the tool. The information has to be sent **by July 15th, 2021**.

- Grant coordinator will ask authorisation from EACEA. If permission will be received the acquisition will start in September 2021.

WP6: Dissemination & Exploitation

- All partners must realise at least one dissemination event on institutional level on MINERVA issues.
- MD and AM partners have to complete end dissemination calendar and sent them by **July 15th, 2021**. Separate email with instructions will be sent.
- Dissemination is the most evaluation of EACEA, therefore all partners have to respect the dissemination rules previously communicated.
- If needed, dissemination orientation session can be released in September 2021.
- Deeper dissemination of the project activities is required. All partners must create and maintain MINERVA institutional web page with detailed information on project, publication of all project activities and news in national language. P1-ASEM will prepare the template and sent to all partners by separate email.
- Information must be disseminated on MINERVA Facebook pages. The reposts on the number of visitors is usually checked.



(D6.2/A6.2) Design, develop and maintain OS platforms: P1-ASEM will prepare the template of the OS platform and send to the project consortium for revision. The subject will be discussed repeatedly during the CM4.

WP7: Project Management. WP Leader – P1-ASEM/MD.

- National Erasmus + office Monitoring visits will not be realised in Moldova this year. The dates for monitoring in Armenia were not established yet.
- Project Grant coordinator will ask EACEA for authorisation to realise the Study Visit, that were organised Virtually, by justifying its relevance for the project. The study Visit will aim at presentation of the results and feedback from the EU experts. Consortium will be informed in September about the decision of the EACEA and if positive will establish the dates.
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(D7.1/A7.1.3) 4th Consortium meeting will take place in **September 2021**, Doodle will be sent to all partners.

(D7.2/A7.2) Financial management: The request for 2nd pre financing has been sent to EACEA. The response has not been received yet.

- All partner must submit financial reports **by July 15th 2021**. The financial share will be sent in September 2021, dealing only with staff cost, taken in to account that no travels were organised in this period.
- Project progress report will be uploaded to trello.

3. Thanks and closing.