



MINERVA PROJECT'S TIMELINE									
1st YEAR									
Nr.	Months	WP1 Preparation	WP2 Development	WP3 Development	WP4 Development	WP5 Quality Plan	WP6 Dissemination	WP7 Management	
0	JAN-19	Data collection tools of the research potential and of the OS (questionnaire) D1.1/A1.1 & D1.2/A1.2	Forming National Policy Taskforce/ D2.1/A2.1	OS-University Working Groups (OS-UWGs)/ D3.1/A3.1	Research University Working Groups (R-UWGs)/ D4.1/A4.1.1	Monitoring and evaluation Guidelines/ D5.1/ A5.1	Launching Conference (ASEM) 4-7 March 2019 & TG1 information session (ASEM)/ D6.3/ A6.3	1st Consortium Meeting (ASEM)/ 4-7 March 2019/ D7.1/A7.1.3	
1	FEB-19								
2	MAR-19								
3	APR-19								
4	MAY-19		Study visit/ Universite Cote d'Azur, FRANCE/ 20-24 May 2019 D2.1/ A2.1					Design Logo & promo materials/ D6.1/ A6.1	Project Handbook/ D7.1/A7.1.1
5	JUNE-19			Design/ structure of institutional repositories/ List of equipment D3.3/ A3.3			Monitoring visits: P1 to AM 23-28/06/2019 D5.1/ A5.1	TG1 information session (each partner HEIs)/ D6.3/ A6.3	Partner Agreements/ D7.1/A7.1.2
6	JULY-19								REPORT1/ each partner/ D7.2/A7.2
7	AUG-19								
8	SEPT-19							TG2 information session/each partner HEIs/ D6.3/ A6.3	
9	OCT-19				DRAFT FINAL structure of institutional repositories/ List of equipment D3.3/ A3.3	Study visit/ University of Liege, BELGIUM/ 21-25 Oct 2019 D4.1/A4.1.1		Run the procedure with EURAXESS to obtain HR label D6.7/A6.7	
10	NOV-19				Study visit/ University of Valencia/ SPAIN/ 5-9 Nov 2019 D3.1/A3.1				
11	DEC-19				List of equipment sent to EACEA for authorization D3.3/ A3.3		Fine tuning/ D5.3/A5.3		
12	JAN -20						Design of project website and OS platforms/ D6.2/ A6.2	REPORT 2/ each partner/ D7.2/A7.2	



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13	FEB-20							Measure the impact of OS on TGs/each partner HEI/ D6.6/A6.6		
14	MAR-20			Study visit/ UNIGE/ ITALY/ D3.1/A3.1 CANCELLED		Internal progress report D5.1/ A5.1	TG1 Orientation sessions/ each partner HEIs/ D6.4/ A6.4			
15	APR-20				Study visit to University of Montpellier & Universite Cote d'Azur, FRANCE/ (7 days)/ D4.1/A4.1.1 CANCELLED	Monitoring visits: 1) P15 to MD 2) P1 to AM D5.1/ A5.1	TG3 information session/each partner HEIs/ D6.3/ A6.3	Interim report/ASEM/ D7.1/ A7.1.4		
16	MAY-20						Country Workshop, YSU/Armenia/ D6.5/A6.5	2nd Consortium Meeting, ARMENIA/ D7.1/A7.1.3		
17	JUNE-20					Fine tuning/ D5.3/A5.3	TG2 Orientation sessions/ each partner HEIs/ D6.4/ A6.4			
18	JULY-20							REPORT 3/ each partner/ D7.2/A7.2		
19	AUG-20				Seminars on HRS4R development (TUM; YSMU; ASUE) D4.2/A4.2.1					
20	SEPT-20				Seminars on HRS4R assessment (ASEM; USMF) D4.3/A4.3.1		TG4 information session/each partner HEIs/ D6.3/ A6.3			
21	OCT-20			Study visit / University of Liege/ BELGIUM D3.1/A3.1	Implemented plagiarism monitoring tools D4.4/A4.4	Fine tuning/ D5.3/A5.3	TG3 Orientation sessions/ each partner HEIs/ D6.4/ A6.4			
22	NOV-20									
23	DEC-20			National standards and guidelines for the development of OS infrastructure D3.2/A3.2	Seminars on HRS4R development (YSU; YSULSS) D4.2/A4.2.1					
24	JAN-21		Set of guidelines and directives for implementation of OS in MD & AM/ D2.2/ A2.2	Integrated system of institutional repositories D3.3/ A3.3	Improved HRS4R (ASEM; USMF) D4.3/A4.3.2	Monitoring visits: 1. P15 to MD 2. P1 to AM D5.1/ A5.1	Measure the impact of OS on TGs/each partner HEI/ D6.6/A6.6	REPORT 4/ each partner/ D7.2/A7.2		



MINERVA PROJECT'S TIMELINE 3 rd YEAR								
25	FEB-21		Institutional policies and adjust bylaws of OS D2.3/ A2.3	Methodology for monitoring the usage of OS platform/ D3.5/ A3.5	Developed HRS4R (TUM; YSMU; ASUE; YSU; YSULSS) D4.2/A4.2.2			
26	MAR-21		Recommendations for the national policy for improving the OS practices/ D2.4/ A2.4	Registry of the non-government funders D3.6/ A3.6	Bylaws relevant for HR enhancement D4.1/A4.1.2	Fine tuning/ D5.3/A5.3	TG4 Orientation sessions/ each partner HEIs/ D6.4/ A6.4	
27	APR-21						TG5 information session/each partner HEIs/ D6.3/ A6.3	
28	MAY-21			Training for the use of OS platforms D3.4/ A3.4. (ASEM, USMF, TUM)	Training for researchers on C&C and HRS4R (D4.5/A4.5) & Training for Young Researchers (D4.6/A4.6) (ASEM, USMF, UTM)			
29	JUNE-21							TG5 Orientation sessions/ each partner HEIs/ D6.4/ A6.4
30	JULY-21				Training for researchers on C&C and HRS4R (D4.5/A4.5) & Training for Young Researchers (D4.6/A4.6) (YSMU, ASUE)	Fine tuning/ D5.3/A5.3		REPORT 5/ each partner/ D7.2/A7.2
31	AUG-21							
32	SEPT-21			Training for the use of OS platforms D3.4/ A3.4. (YSMU; ASUE)		Monitoring visits: P15 to MD/ P1 to AM/ D5.1/ A5.1	TG6 information session/each partner HEIs/ D6.3/ A6.3	
33	OCT-21						Concluding Conference, ASEM/ Moldova/ D6.5/A6.5	3rd Consortium meeting, ASEM/ D7.1/A7.1.3
34	NOV-21			Training for the use of OS platforms D3.4/ A3.4. (YSU; YSULSS)	Training for researchers on C&C and HRS4R (D4.5/A4.5) & Training for Young Researchers (D4.6/A4.6) (YSU, YSULSS)	External QA reports/ D5.2/A5.2	TG6 Orientation sessions/ each partner HEIs/ D6.4/ A6.4	
						Internal progress report/ D5.1/ A5.1	Measure the impact of OS on TGs/each partner HEI/ 6.6/A6.6	
35	DEC-21						Label "HR Excellence in Research" obtained/ D6.7/A6.7	
36	JAN-22							REPORT 6/ each partner/ D7.2/A7.2
FINAL REPORT/ASEM (D7.1/A7.1.4) & AUDIT (D5.4/A5.4)								