

Human Resources strategy **HR4SR** implementation at the University of Valencia

Rosa García and Verónica Estruch International R&D & Innovation Service University of Valencia

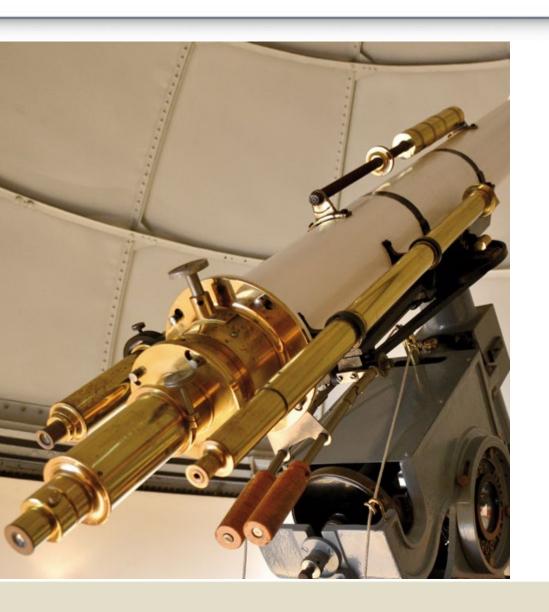


HR EXCELLENCE IN RESEARCH

Over V Centuries of history

Founded in 1499, the Universitat de València of today is the outcome of more than 5 centuries of history that have led to the accumulation of knowledge and unique documentary treasures, making it one the top Spanish Universities.





Thinking on future

The development of the Universitat has run in parallel with the development of the city, crating spaces for teaching, research, creation and dissemination of culture and science as well as knowledge transfer.



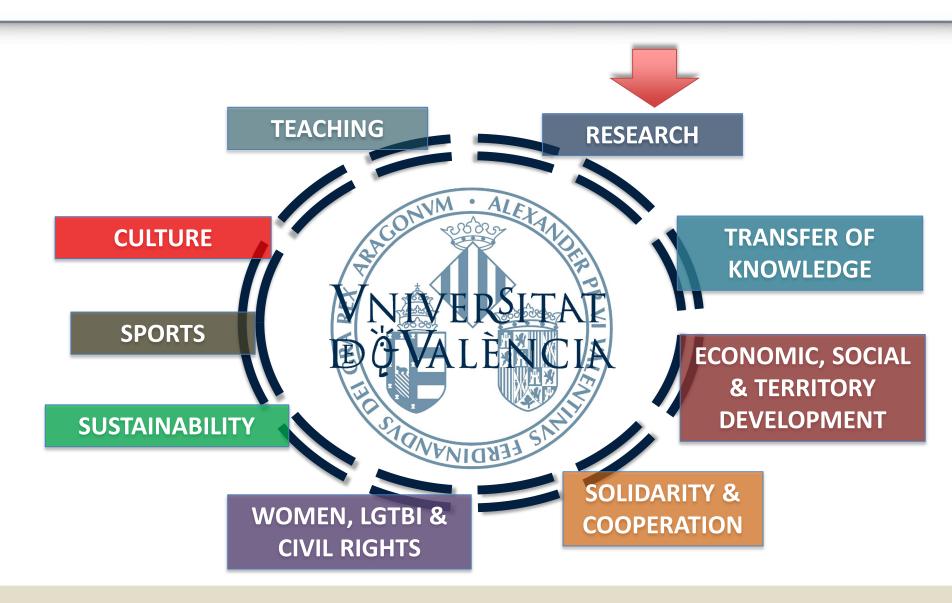


Fields of knowledge

- Sciences
- Engineering
- Health Sciences
- Arts & Humanities
- Educational Sciences
- Social Sciences
- Business and Economics
- Law and Political Sciences

Universitat de València

A GLOBAL UNIVERSITY



Research & Innovation Service

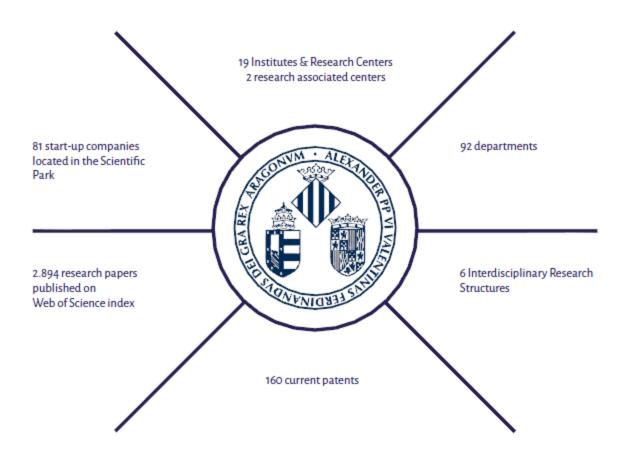


Carlos Hermenegildo Caudevilla



Mª Dolores Real García

Research



Research & Innovation Service

Technical and administrative support structure for the Vice-Rectorate of Research and the Vice-Rectorate of Innovation and Transfer and for the Research Commission, which performs the functions of advice, information, promotion, management, monitoring and justification of the different actions in the area of research and transfer of knowledge and generated results to society.



Research & Innovation Service

The Research & Innovation Service is organized internally in six sections:

<u>Contracted R&D & Innovation</u>, mainly dedicated to the management of R&D & Innovation and related activities carried out under protection of art. 83 of the LOU. Includes negotiation, drafting, review, invoicing and legal-administrative follow-up of contracted R&D & Innovation activities and related legal businesses.

Resources a Innovation pand manage

<u>& Innovation Support Programs</u>, responsible for the management of human capital calls for research and mobility of R&D & el, justification and economic and administrative follow-up of R&D & Innovation grants for personnel and mobility, the design specific calls for the promotion of R&D & Innovation and the evaluation of R&D & Innovation activity.

<u>International R&D & Innovation</u>, dedicated to promoting and managing the participation of UV researchers in the different European R&D & Innovation initiatives (Horizon 2020, COST, LIFE, etc.) and, in general, of an international nature, through the different sources of funding. It also carries out actions to promote and stimulate researchers for their participation in international research programs considered strategic for UV.

<u>Granted R&D & Innovation</u>, which deals with the management of R&D & Innovation projects and public-private collaborative activities, as well as the promotion of participation in national and regional R&D projects and initiatives and the justification and economic-administrative follow-up of R&D & Innovation activities.

<u>Innovation</u>, <u>Valorisation</u> and <u>Entrepreneurship</u>, mainly dedicated to the valorisation of the capacities and research results for their effective transfer to the industry, either through their license to companies and other entities, or through the creation of start-up companies. This section also deals with the management of intellectual and industrial property rights derived from the research activity, the management of the own UV aid program in the part dedicated to the valorisation and transfer of technology and the management of initiatives within the framework of the Empren+ entrepreneurship program and also helps to encourage the entrepreneurial culture and cooperation in R&D & Innovation.

<u>Financial Control, Audit and R&D & Innovation Estructural Funds</u>, dedicated to the control of the economic management of R&D & Innovation activities, the justification of contracted R&D & Innovation activities, the management of audits and the application, follow-up and justification of infrastructures and R&D & Innovation structural funds.

International R&D & Innovation

Secció d'R+D+I Internacional

Càrrec	Nom	Telèfon	E-mail
Cap de Secció	María Angeles Sanchis Polo	Ext. 51276	operuv@uv.es
Tècnic Superior	Pablo Aller Morán	96 35 44100	operpromocion@uv.es
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Tècnica Superior	Jane Moreno Mercer	96 35 44100	operpromocion@uv.es
Tècnic Superior	Marcos Pérez Olmedilla	96 35 44100	operpromocion@uv.es
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Tècnica Superior	Verònica Estruch Giner	96 35 43956	operpromocion@uv.es
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Administrativa	Mercedes Zaragoza Soriano	96 39 83621	operuv@uv.es
Administrativa	Dolores Santaya Juan	96 39 83989	operuv@uv.es
Administratiu	Alvaro Araque Herraiz	96 39 83990	operuv@uv.es

Universitat de València European Projects

Projects of the Universitat de València that received funding from the EU Framework Programme for Research and Innovation Horizon 2020 (H2020) and from other European and International funding programmes.

**Data updated to 7 June 2019

https://www.uv.es/uvweb/research-service/en/internationalisation/uv-projects-/uv-projects-1285914464944.html

HORIZON 2020: 78 projects













HRS4R : Origin of the need at UV Grant Agreement

https://ec.europa.eu/research/participants/data/ref/h2020/mga/gga/h2020-mga-gga-multi_en.pdf

SECTION 4 OTHER RIGHTS AND OBLIGATIONS

ARTICLE 32 — RECRUITMENT AND WORKING CONDITIONS FOR RESEARCHERS

32.1 Obligation to take measures to implement the European Charter for Researchers and Code of Conduct for the Recruitment of Researchers

The beneficiaries must take all measures to implement the principles set out in the Commission Recommendation on the <u>European Charter for Researchers</u> and the <u>Code of Conduct for the Recruitment of Researchers</u>, in particular regarding:

- working conditions;
- transparent recruitment processes based on merit, and
- career development.

The beneficiaries must ensure that researchers and third parties involved in the action are aware of them.

HRS4R : Origin of the need at UV Grant Agreement

SECTION 4 OTHER RIGHTS AND OBLIGATIONS

ARTICLE 32 — RECRUITMENT AND WORKING CONDITIONS FOR RESEARCHERS

32.2 Consequences of non-compliance

If a beneficiary breaches its obligations under this Article, the [Commission][Agency] may apply any of the measures described in Chapter 6.

<u>CHAPTER 6 REJECTION OF COSTS — REDUCTION OF THE GRANT — RECOVERY — SANCTIONS — DAMAGES — SUSPENSION — TERMINATION — FORCE MAJEURE</u>



Art.32 Where is it found?

In all multi-beneficiary GAs



EXCEPT

- ❖ MSC-COFUND
- ❖ SME instrument
- ERA-NET Cofund
- PCP-PPI COFUND (joint public procurement/innovative solutions)
- ❖ EJP COFUNF (European Joint Programme)

HRS4R: We need this tool!



- ☐ Enrolment in the HRS4R (Human Resources Strategy for Researchers) is voluntary and non-binding.
- □ Supports research institutions and funding organisations in the implementation of the Charter & Code in their policies and practices.
- ☐ The implementation of the Charter & Code principles by research institutions render them more attractive to researchers looking for a new employer or for a host for their research project.
- □ The European Commission recognizes with the 'HR Excellence in Research Award' the institutions which make progress in aligning their human resources policies to the 40 principles of the Charter & Code, based on a customized action plan/HR strategy.

HR EXCELLENCE IN RESEARCH

VniverSitat 👸 🗈 València

2005 Commission Recommendation

https://euraxess.ec.europa.eu/jobs/charter



- •Charter describes rights and duties which should be respected by scientists, employers and research funding organisations in order to act responsibly and as professionals within their working environment. Reference framework.
- •Code describes recruitment procedures that employing institutions should implement in order to assure equal treatment and favourable working conditions for all scientists in Europe.

2008 Mechanism of implementation



2014 Art. 32 "Best effort" obligation for all beneficiaries





The Charter and Code, through 40 general principles and requirements, ensures researchers can enjoy the same rights and obligations in any European country.

https://euraxess.ec.europa.eu/spain/services/charter-code-researchers





- Ethical principles
- Professional responsibility
- Professional attitude
- Contractual and legal obligations
- Accountability
- Good practice in research
- Dissemination, exploitation of results
- Public engagement
- Relation with supervisors
- Supervision and managerial duties
- Continuing Professional Development



• Recognition of the profession

- Non-discrimination
- Research environment
- Working conditions
- Stability and permanence of employment
- Funding and salaries
- Gender balance
- Career development
- Value of mobility
- Access to research training and continuous development
- Access to career advice
- Intellectual Property Rights
- •Co-authorship
- Supervision
- Teaching

Applicable to employers and funders

- Evaluation/appraisal systems
- Complaints/appeals
- Participation in decision-making bodies
- Recruitment



and requirements

General principles

- Recruitment
- Selection
- **Transparency**
- **Judging merit**
- Variations in the chronological order of CVs
- Recognition of mobility experience
- **Recognition of qualifications**
- Seniority
- **Postdoctoral appointments**

Ethical and professional principles

Recruitment

Working conditions and safety, professional environment

Training

- 1. Research Freedom
- 2. Ethical principles
- 3. Professional responsibility
- 4. Professional attitude
- 5. <u>Contractual and legal</u> obligations
- 6. Accountability
- 7. Good practice in research
- 8. <u>Dissemination,</u> exploitation of results
- 9. Public engagement
- 10. Non-discrimination
- 11. Evaluation/appraisal systems

- L. Recruitment (principles)
- 2. Recruitment (procedures)
- 3. Selection
- 4. Transparency
- 5. Judging merit
- 6. <u>Variations in the</u> <u>chronological order of CVs</u>
- 7. Recognition of mobility experience
- 8. Recognition of qualifications
- 9. <u>Seniority</u>
- 10. <u>Postdoctoral</u> appointments

- 1. Recognition of the profession
- 2. Research environment
- 3. Working conditions
- 4. Stability and permanence of employment
- 5. Funding and salaries
- 6. Gender balance
- 7. Career development
- 8. Value of mobility
- 9. Access to career advice
- 10. <u>Intellectual Property</u> <u>Rights</u>
- 11. Co-authorship
- 12. Teaching
- 13. Complaints/appeals
- 14. <u>Participation in decision-</u> making bodies

- 1. Relation with supervisors
- 2. <u>Supervision and</u> managerial duties
- 3. <u>Continuing Professional</u> Development
- 4. Access to research training and continuous development
- 5. Supervision

HRS4R and MSCA

Investing in the people behind R&I, delivering talents and improving careers

The European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers https://euraxess.ec.europa.eu/jobs/charter including:

Access to research training and continuous development

Employers and/or funders should ensure that all researchers at any stage of their career, regardless of their contractual situation, are given the opportunity for professional development and for improving their employability through access to measures for the continuing development of skills and competencies.

Career development

Employers and/or funders of researchers should draw up, preferably within the framework of their human resources management, a specific career development strategy for researchers at all stages of their career, regardless of their contractual situation, including for researchers on fixed-term contracts.

It should include the availability of mentors involved in providing support and guidance for the personal and professional development of researchers, thus motivating them and contributing to reducing anyinsecurity in their professional future. All researchers should be made familiar with such provisions and arrangements.



MSCA Fellows: Personal Career Development Plan



HRS4R and MSCA

Investing in the people behind R&I, delivering talents and improving careers

Supervision

Employers and/or funders should ensure that a person is clearly identified to whom early-stage researchers can refer for the performance of their professional duties, and should inform the researchers accordingly.

Such arrangements should clearly define that the proposed supervisors are sufficiently expert in supervising research, have the time, knowledge, experience, expertise and commitment to be able to offer the research trainee appropriate support and provide for the necessary progress and review procedures, as well as the necessary feedback mechanisms.

Evaluation/appraisal systems

Employers and/or funders should introduce for all researchers, including senior researchers, evaluation/appraisal systems for assessing their professional performance on a regular basis and in a transparent manner by an independent (and, in the case of senior researchers, preferably international) committee.

Such evaluation and appraisal procedures should take due account of their overall research creativity and research results, e.g. publications, patents, management of research, teaching/lecturing, supervision, mentoring, national or international collaboration, administrative duties, public awareness activities and mobility, and should be taken into consideration in the context of career progression.





Declarations of endorsement of Charter & Code

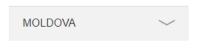
Look what organisations have endorsed the Charter & Code principles. They are listed by Country.

Number of Organisations: 11

Search for organisation	MOLDOVA	~
Academy of Economic Studies of Moldova, Moldo	va 🖻	
Academy of Sciences of Moldova, Moldova 🕒		
Information Society Development Institute, Moldov	ra 🕒	
Institute of Legal and Political Research of the Aca	demy of Sciences of Moldova, Moldova 🕒	
Institute of Romanian Philology "Bogdan Petriceic	u Hasdeu", Moldova 🕒	
JUSTSTUDIUMANIMA, Moldova 🖹		
Moldova State University, Moldova 🕒		
National Institute for Economic Research, Moldova	a 🖪	
State University of Medicine and Pharmacy 'Nicola	ae Testemitanu', Moldova 🕒	
University of Comrat, Moldova 🕒		
University of the Academy of Sciences of Moldova	, Moldova 🕒	

HRS4R Acknowledged Institutions

The "HR Excellence in Research" award gives public recognition to research institutions that have made progress in aligning their human resource policies with the principles set out in the "Charter & Code". Institutions that have been awarded the right to use the icon can use it to highlight their commitment to implement fair and transparent recruitment and appraisal procedures for researchers.



Choose a Country to see listing.

MOLDOVA

Academy of Economic Studies (8.8.2017)

IDSI (10.2.2017)

Moldova State University (17.7.2015)

National Institute for Economic Research (17.7.2016)

PI Nicolae Testemitanu SUMPh

UnASM 🖆



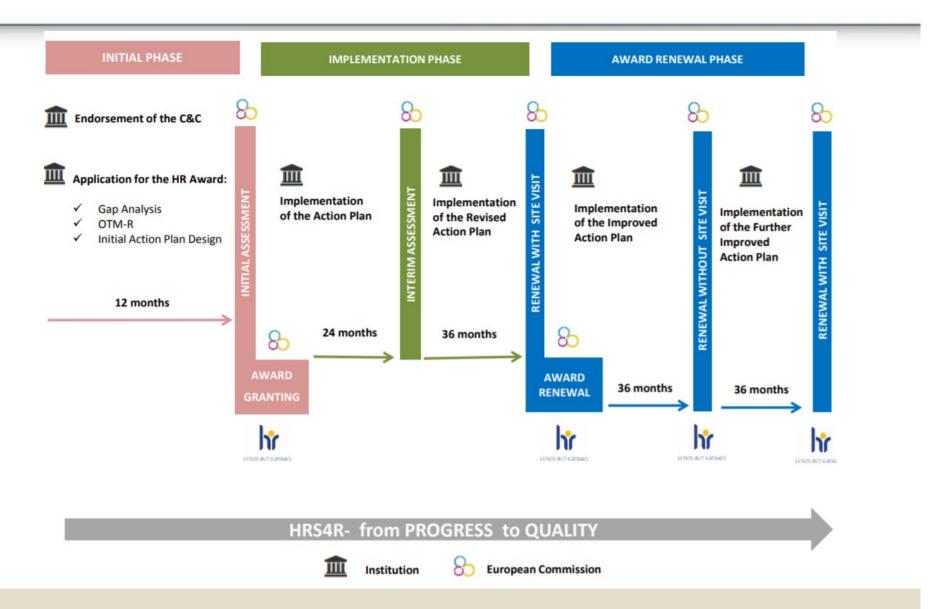












INITIAL PHASE





VNIVERŽITAT ID VALENCIA

European Commission Directorate-General for Research Att. Mr. Robert-Jan Smits B-1 049 Brussels Belgium

Declaration of Commitment by Universitat de València to the Principles of the European Commission recommendation 200/251/EC of 11 March 2005 on "The European Charter for Researchers" and on "The Code of conduct for the recruitment of researchers".

Universitat de Valéncia, welcomes and supports the Recommendation of the European Commission on the "European Charter for Researchers" and on the "Code of conduct for the recruitment of Researchers".

In accordance with its internal policies and within its legal boundaries, Universitat de Vaiência commits liself to apply the stated principles via its human resources policies for researchers and to promote transparency, accessibility, equity and the pursuit of excellence in the recruitment of researchers.

By adhering to this Recommendation, Universitat de València will reinforce its effort to create the best possible framework within which its researchers can develop their careers, while at the same time contributing to the development of the European Research Area.

Signed in duplicate in València 5th April 2016

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Esteban Jesus Morcillo Sánchez Rector Universitat de València VR. INVESTIGACIÓ I POL. CIENCÍAN



EUROPEAN COMMISSION
DIRECTORATE-GENERAL FOR RESEARCH & INNOVATION

Directorate B – Open Innovation and Open Science B.2 – Open Science and ERA Policy The Head of Unit



Brussels, 2 % MAI 2816 RTD.DDG1.B.2/IB/ia Ares save number: (2016) 2908451

Universitat de València Rector Esteban Jesus Morcillo Sánchez Av. de Blasco Ibáñez 13 46010 València Spain

Dear Mr Morcillo Sánchez,

We are pleased to hear that the Universitat de València is committed to support the principles of the Charter and Code and we acknowledge receipt of its Declaration of Commitment.

Soon it will be listed on the Charter and Code Endorsements page (under 'Spain') http://ec.europa.eu/euraxess/index.cfm/rights/charterAndCode#A

We hope Universitat de València will go further in the process by undergoing its implementation mechanism, i.e. the Human Resources Strategy for Researchers (HRS4R)

As you may be aware, the HRS4R is a voluntary five step process that ensures continuous progress in HR policies in research institutions. More information can be found on the EURAXESS Rights at:

http://ec.europa.eu/euraxess/index.cfm/rights/strategy4Researcher

The first step is to map your current HR policies with the 40 principles of the Charter and Code. Once you have an internal gap analysis to see where gaps exist, you can set up an action plan to address these. This process should be an inclusive one with input from researchers, HR staff and management. The gap analysis, action plan and HR Strategy document explaining the process you went through can then be sent to the EURAXESS Rights Team for review and potential attribution of the HR Award.

For the time being 132 Spanish institutions have already endorsed the Charter and Code and 43 have received the HR Award.

Should you have any further questions, the EURAXESS Rights Team remains at your disposal (RTD-CHARTER@ec.europa.eu).

Yours sincerely,

Fabienne Gautier

Commission européenne/Europese Commissie, 1048 Bruxelles/Brussel, BELGIQUE/BELGIÉ - Tel. +32 22991111 Office: CRBN 40407 - Tel. direct line 32 229-93781 Fabienne, Gauthriffee, europe, du

HRS4R UVEG organization:



- Vice-rector for Strategy,
 Quality and Information
 Technologies.
- Vice-rector for Research.
- Vice rector for Innovation and Transfer.
- Vice-rector for Academic Regulations and Teaching Staff.

UVEG Supervisory Committee

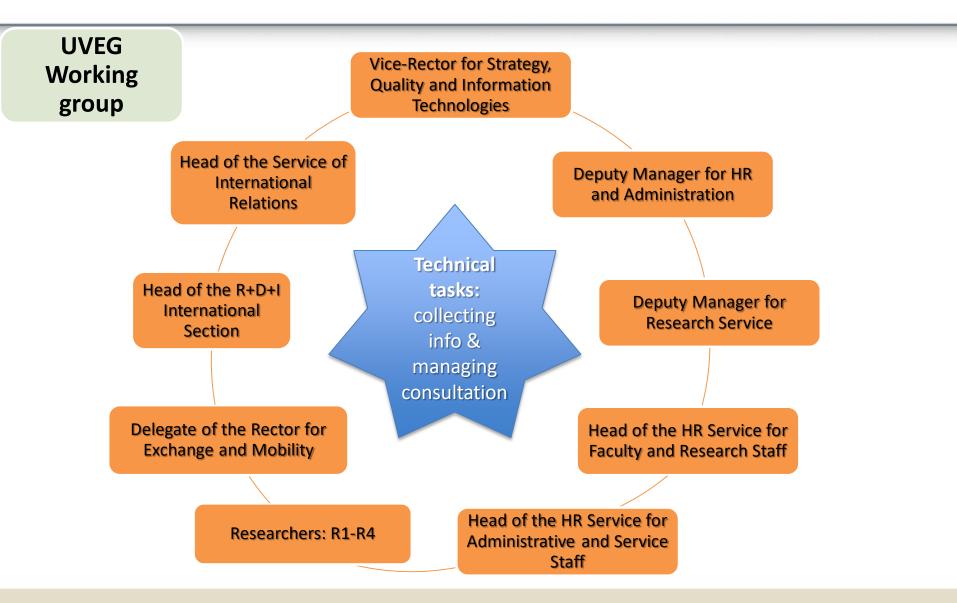
- Vice-rector for Internationalisation and Cooperation.

- General manager.

- General Secretariat: R+D+Innovation Unit. **GAP ANALYSIS**

ACTION PLAN DESIGN /IMPLEMENTATION

Open, <u>Transparent and Merit-based Recruitment</u> of Researchers





GAP ANALYSIS



OPEN CONSULTATION



Ethical aspects



Recruitment



Working conditions



Training

- Doc. needed:
 Good Practices of Research.
- Adhesion of FAIR principles.
- Promotion of laboratory certification.

- More proactive in publicity.
- More emphasis in English.
- Being more proactive in the use of EURAXESS.
- Improve the guidance that researchers receive concerning career prospects and employment opportunities.
- Improvements needed in proactive adaptation of the offer to the demand, promotion of participation in training actions, assessment of the atractiveness of the courses on offer.

Vniver§itatÿdValència



ACTION PLAN



Title action (In brackets, Principles involved) General	Timing	Responsible Unit	Indicator(s) / Target(s)
A1. Establishment of a standing HRS4R committee overseeing the implementation of the HR Strategy.	3 rd Qtr 2017	Rectorate/Vice-Rectorate for Research and Scientific Policy*	T. Adoption by the U Executive Board
A2. Creation of the UV's HRS4R portal	4th Qtr 2017	Research Service	T. Availability of t Portal on the UV's Web
Ethical and Professional aspects			
A3. Adoption of the Internal Code of Good Practice for Research. (1, 3, 4, 5, 6, 8)	1st Qtr 2018	Vice-Rectorate for Research and Scientific Policy*	T. Formal adoption by t UV's Governing Board
A4. Revision and update of specific provisions for visiting researchers. (4)	4th Qtr 2017	Research Service	T. Manager approval documents
A5. Welcoming material for new research recruits to be included in the HRS4R portal (5)	1st Qtr 2018	Research Service	T. Material available paper and on the Web
A6. Studying establishing a Welcome Office for International Researchers (5)	4 th Qtr 2018	Vice-Rectorate for International Relations*	T. Report on viability the different options establishing this service
A7. Guidelines to meeting FAIR principles. (6, 8)	1st Qtr 2018	Library Service	T. Formal adoption by t UV's Governing Board
A8. On-line Training course on the Internal Code for Good Practice in Research and FAIR principles (5, 6, 8)	Periodic from 2 nd Qtr 2018	Training SFPIE Service	T. Course available on- line
A9. Promotion of the certification of laboratories through the existing Certification Program (7)	Continuous from 4th Qtr 2017	Vice-Rectorate for Research and Scientific Policy *	I. Nr of Labs and Units certificated
Recruitment and Selection (See also OTM-R at	ctions table below fo		
A10. Wider publicity to the announcement of vacancies beyond the mandatory official channels, including in English (13)	4th Qtr 2017 / Gradual increase	HR Services + RUVID	Number of channels used Number of vacancies publicised in English
A11.Promotion of the OTM-R actions in the UV's HRS4R portal and through training/dissemination actions	4 th Qtr 2017 / Gradual increase	Research Service	I. Number of entries
Working Conditions and Social Security	ut a. aasa	1 0011	
A12. Knowledge Platform to offer job praspects and opportunities for researchers under contract (30)	4 th Qtr 2018	OPAL	Web service in place Nr of entries in the
Sectors and development			service
Training and development A13. Provide support to UV's Research	Continuous from	Research Service	I. Nr of training actions
Groups for accessing National and International funds and to facilitate actions for local, national and international	3 rd Qtr 2017	OPER OTRI	and workshops
networking (30)	Castley	Man Bookson's for	I. Nr of Groups involved
A14. Pro-active promotion of the participation in training courses, also aiming to adapt the supply to the demand, (38, 39)	Continuous from 1st Qtr 2018	Vice-Rectorate for Research and Scientific Policy *	T. Analysis of applications per Course on offer
			I. Nr and % of staff involved

Step 1: BENEFITS



REFLECTION

1) Critical review of current administrative and cultural approach



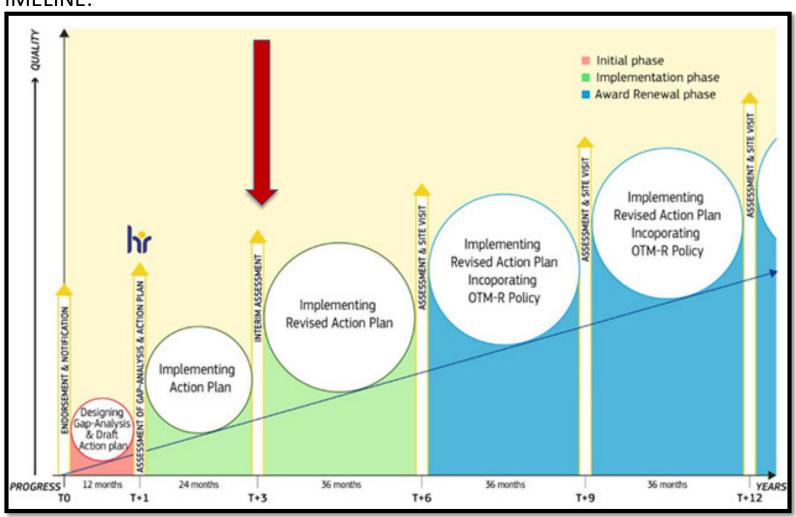
2) Involvement of stakeholders: directly / consultation

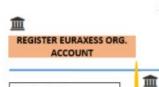


3) Awareness of the importance of C&C



TIMELINE:





The institution registers an organisational account on EURAXESS if there isn't any. It must be an account of the top organisation (not a department/ laboratory account of the top organisation).

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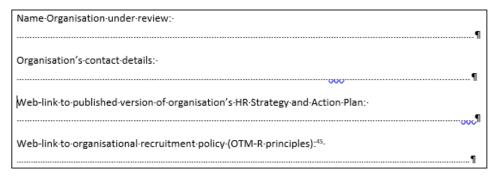
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GET HRS4R ADMIN ROLE

Once the registration of the EURAXESS org. account is approved by the Help Desk, you can ask for the HRS4R Admin role, to secure access to the HRS4R online tool. The domain of the email must be in the URL of the organisation. Only one person per organisation is granted this role.

TEMPLATE-3:-INTERNAL-REVIEW¶



1. ORGANISATIONAL INFORMATION¶

Please-provide-an-update-of-the-key-figures-for-your-organisation. Figures-marked-*-are-compulsory. ¶

STAFF-&-STUDENTS#	FTE¤	3
Total-researchers-=-staff,-fellowship-holders,-bursary-holders,-PhDstudents-either- full-time-or-part-time-involved-in-research-x	*#	3
Of-whom-are-international-(i.eforeign-nationality)¤	*#	3
Of- whom- are- externally- funded- (i.e for- whom- the- organisation- is- host-organisation) \bowtie	*#	3
Of-whom-are-women#	*#	3
Of-whom-are-stage-R3-or-R4 $\stackrel{*}{\circ}$ =-Researchers-with-a-large-degree-of-autonomy, typically-holding-the-status-of-Principal-Investigator-or-Professor. \times	*#	3
$Of \cdot whom \cdot are \cdot stage \cdot R2 \cdot = \cdot in \cdot most \cdot organisations \cdot corresponding \cdot with \cdot postdoctoral level \bowtie$	*#	3
Of-whom-are-stage-R1:=-in-most-organisations-corresponding-with-doctoral-levels	*#	3
Total-number-of-students-(if-relevant)¤	Ħ	3
${\it Total-number-of-staff-(including-management,-administrative,-teaching-and-research-staff)} {\it x}$	*#	3
RESEARCH·FUNDING·(figures·for·most·recent·fiscal·year)¤	€¤	3
Total-annual-organisational-budget¤	×	3
Annual- organisational- direct- government- funding- (block- funding,- used- for-teaching,-research,-infrostructure,)¤	Ħ	3
$Annual-competitive\cdot government-sourced\cdot funding\cdot (designated\cdot for\ research, obtained-in-competition-with-other-organisationsincluding-EU-funding)\cdot \texttt{x}$	×	3
·Annual-funding-from-private,-non-government-sources,-designated-for-research×	×	3
$\textbf{ORGANISATIONAL-PROFILE-} (a \cdot \textit{very-brief-description-of-your-organisation,-max.} \\$	·100·words)¤	3
1		

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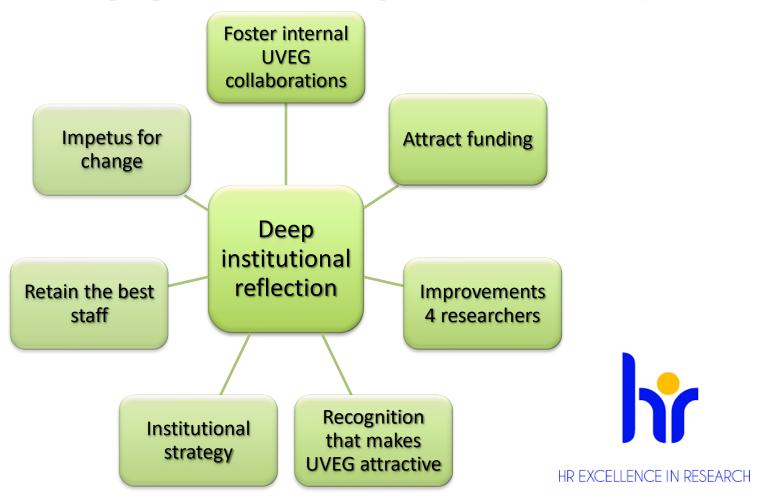
MPLEMENTATION PHASE

The Institution can fill in the Internal Review for the Interim Assessment in the HRS4R E-Tool, From this moment on the reporting and assessment process will be handled online.

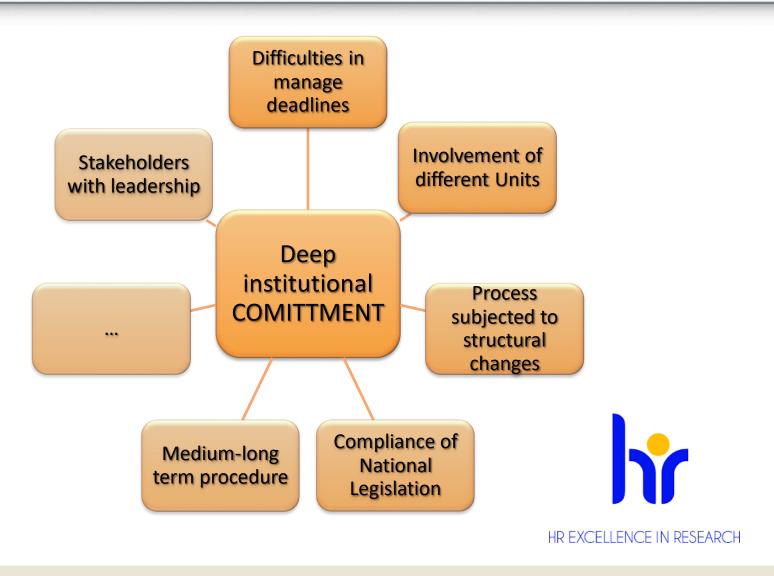


European Commission

BENEFITS OF THE HRS4R AWARD:



FINAL REMARKS:







https://euraxess.ec.europa.eu/jobs/search

General Principles and Requirements of the Code are:

Recruitment

Employers and/or funders should establish recruitment procedures which are open, efficient, transparent, supportive and internationally comparable, as well as tailored to the type of positions advertised.

Advertisements should give a broad description of knowledge and competencies required, and should not be so specialised as to discourage suitable applicants. Employers should include a description of the working conditions and entitlements, including career development prospects. Moreover, the time allowed between the advertisement of the vacancy or the call for applications and the deadline for reply should be realistic.



www.uv.es

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operuv@uv.es

VERÓNICA ESTRUCH GINER veronica.estruch@uv.es

